

MIDEAST COWORKING CALL

دعوة
لمساحات
العمل المشترك

Grant Guidelines

1. Eligibility Criteria:

<i>Future Potential Grant</i>	<i>Steady Grower Grant</i>
Countries: Tunisia, Egypt, Jordan, Lebanon, Iraq. *Priority will be given to spaces outside of capital cities.	Countries: Tunisia, Egypt, Jordan, Lebanon, Iraq. *Priority will be given to spaces outside of capital cities.
Type of spaces: Cultural spaces for artists, fablabs, makerspaces, hackerspaces, innovative workspaces for entrepreneurs or other community workspaces.	Type of spaces: Cultural spaces for artists, fablabs, makerspaces, hackerspaces, innovative workspaces for entrepreneurs or other community workspaces.
Space exists for < 6 months	Space exists for > 6 months
Have a clear idea to become financially self-sustainable	Have a clear strategy to become financially self-sustainable
Grant amount up to €15.000	Grant amount up to €35.000
Implementation of the activities should be finished by 1 October 2016 at the latest	Implementation of the activities should be finished by 1 October 2016 at the latest
Eligible costs: core operating costs for spaces such as human resources, space improvements, rent, ICT infrastructure, communication, administration, professionalization trainings for staff etc.	Eligible costs: core operating costs for spaces such as human resources, space improvements, rent, ICT infrastructure, communication, administration, professionalization trainings for staff etc.

The following applications are not eligible for our grants:

- 1) Organizations or individuals who don't have a running physical community space.
- 2) Commercial art galleries, spaces founded by governments, universities, cinemas, libraries, shops and cafes.
- 3) Already financially sustainable spaces.
- 4) Funding for only events, workshops, hackathons and other one-off events.
- 5) Costs made in regards to already implemented activities.

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2. How to Apply

Applicants may use the online application form or send an email with the completed application form attached to info@mideastcreatives.org. Applicants will receive an email confirmation once their application has been received.

3. Evaluation and Selection Process

Phase 1: Submission of application

Applicants fill in the online application form or send an email with the completed application form attached to info@mideastcreatives.org.

Phase 2: Assessment of applications

Applications are screened by the Mideast Creatives team in order to verify whether they fall within the eligibility criteria.

Phase 3: Follow-up questions

Eligible applicants are requested to answer a couple of follow-up questions and have to provide a full budget.

Phase 4: Quality assessment

The Mideast Creatives team evaluates all information provided and the full budget according to the evaluation criteria: 1) Quality of the implementing team, 2) The potential of the space, its community and its social impact, 3) The impact of the grant on the space and its community, 4) Quality and feasibility of the plan to reach financial self-sustainability.

Phase 5: Approval and rejection

Based on the outcomes of phase 4, applicants will either receive a rejection letter or will be invited for an interview.

Phase 6: Interview with the approved applicants

The Mideast Creatives team invites the eligible applicants for an interview. This can be either by Skype or face-to-face. Based on this interview the final selection will be made.

Phase 7: Final contracting

Once approved, the applicant is notified about the amount of financial support. A contract is drafted and signed by both the applicant and Mideast Creatives. The selected applicant is requested to send in a final narrative and financial report after the completion of all the activities. The applicant is also requested to cooperate with an independent researcher that will monitor the performance of the space.

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3. Payment Schedule

Contracted parties will receive 50% of the total grant amount as a first payment. Once a first progress report has been received and approved, a second installment of 25% will be made. Once the project is completed and the grantee has submitted the deliverables, narrative and financial reports, the remaining 25% will be transferred following the approval of the report.

Evaluation Criteria

- 1) Quality of the implementing team,
- 2) Potential of the space, its community and its social impact,
- 3) The impact of the grant on the space and its community,
- 4) Quality and feasibility of the plan to reach financial self-sustainability.